

Sublette County Rural Health Care District
Board of Trustees
Regular Meeting
July 15, 2020

Venue: County Commissioner's Room, Pinedale, WY

Trustees Present:

Wendy Boman, Chairman
Bill Johnson, Vice-Chairman
Tonia Hoffman, Secretary/Treasurer
Mike Pompy, Trustee
Marti Seipp, Trustee

Call to Order:

Ms. Boman called the meeting to order at 5:00 pm.

Pledge of Allegiance

Set Agenda:

Executive Session: [Minutes taken by Tonia Hoffman]

Wendy stated, upon discussion in executive session pertaining to Dave's contract and the out clause and so they made a motion to go forward with what we discussed.

Mike Pompy moved that we change the out clause in his contract from 90 days to 6 months to cover any issues that might come up with the election and change of board and status.

Marti seconds the motion

Bill opposes the motion, Motion Passes 4-1

Routine Business:

Administrative and Finance Report / Dave Doorn

Dave started with financials. Another year has passed, he stated that he will use the 12 month numbers vs the individual months in his report. Basically, our revenue for the year taxes and income from the business were \$8.4 million. Our expenses were \$8.2 million. So, we did cash flow our operations. We spent some money on capital this year. We spent \$1.3 million on the ball fields and we spent \$500,000 on upgrading our radiology equipment and we spent a few \$100,000 on the new ultrasound. So, we spent \$2.1 million on capital improvements. Gross profit was \$74,000 below and our expenses were \$669,000 below budget. The staff and everyone involved did a great job staying controlling the budget. It overall was a good year.

Mike asked where we stand with cash on hand.

Michelle Stauthammer said about \$3 million in the bank including the investments.

Dave said that he still has that PPE loan in the bank, we haven't counted it as investments. Michelle has done all of the paperwork and the SBC hasn't started accepting those applications yet, they will start excepting them next week but we may not hear anything back for around 90 days.

Wendy asked if there was another loan coming out possibly.

Dave said yes and we are looking at all opportunities.

He moved onto stats, he said we had a busy June, in Marbleton we are up 50% of total activity. This was due to a big lab month; we went from 649 tests this year from 305 tests last year. Our scheduled appts were way up and our same day appts were up as well. Pinedale did well too. We are up in scheduled appts, we were down in the same day appointments which is good news because we are working hard to improve our primary care business and he has not seen that since he has been here.

We had a big month in lab, radiology, our ultrasound continues to perform steadily.

On the EMS side we were down a little bit. Last year we had 16 flights and it was overall a very busy month.

Dave included a Wyoming Cost of Living index chart, the reason he included this document was we have worked hard at reducing some of our charges and right now we are at 99 which is a hair below average. We always compare ourselves to Lincoln county and they are at 103. So right now, our medical costs are lower than Lincoln so we have gained some ground.

Dave and Tonia went to Cheyenne to visit with the governor. Thank you, Albert Sommers, for setting the meeting up. He listened and is going to do everything he can for us, but no answers yet

He went onto say, we are working with Union Wireless; their goal is to be in Pinedale and Marbleton by the end of summer. They have to be in both places before we can change. We will maintain or save by switching but we will increase our speed and capacity greatly and we hope it will be more reliable. The master agreement has been sent to our lawyer.

Emily has been working hard on a new answering service, the switch will take place Monday. We have had marginal service from our existing service. The outfit out of Casper had great reviews and recommendations so we are going to make the move.

County Commissioner meeting on the 7th they did make the formal motion to put the hospital district on the ballot.

Friday, we have a quarterly affiliation meeting with St. John's. Paul Beupre has resigned and so it will be an interesting meeting to see who will take his place. Basically, we just go over all of our agreements to make sure they are all current and up to date.

Vicky's Report –

We have 2 MA's that passed their national Certifications. Vicky is working hard in preparing for Covid. We had an IC meeting this morning and they are determining when the IC group will start up again depending on the number of cases that have come up. WE have 6 total cases now in the county and we are watching that closely

She attended the Healthcare Coalition Conference and she was chosen as the clinical advisor for our region. Congrats Vicky!

Also, she reported that we have 5 providers for the BLS, 10 providers recertify for PALS

Wendy stated that there are some folks in the Marbleton/Big Piney area that are confused about 911 and if/who they need to call. One gentleman was confused when they asked where he wanted to go. He said well can we tell them all the time where we want to go? Can you

Bill Kluck explained that right now if we got a 911, if they are stable, they do have a choice. They can go to Kemmerer, Rock Springs, or Jackson. They can't go to EIRMC or Salt Lake from a 911 because by state law we can't bypass an appropriate facility. If they are unstable and it is above what the EMTs can handle in the back of the ambulance we will go to either clinic. We will stabilize them and what warrants from there is a flight or another transfer from there. Can they make that choice? Yes and No, it is up to the provider on call and the EMT on scene to make that call and they make the decision from there. It is a call by call basis so it is hard to establish a set protocol to help with any confusion.

Sharon mentioned that when we went to recruit for a phlebotomist, we found an excellent medical assistant that we wanted to bring on. Usually during recruitment individuals don't have experience for the job but this time she had 6 qualified applicants making the decision process tough but we found an MA out of it as well as our Phlebotomist. She will be 2 days a week in Marbleton and we need to do a shout out for Vicky Makelky and she has been a trooper because we have been down by one person. They have done a great job overall.

Sharon also reported on testing; we are still waiting on the Cepheid reagents the machine is setting there, it is ready, validated, all staff are trained on it. We are just waiting on what Cepheid allocates. We are doing antibody testing at this time. Our employees will be done first, then Sublette Center then hopefully sheriff's office, highway patrol, and then Dr. Fitzsimmons will decide where he would like to test next. We have made contact with Sophia and they have an antigen test that is coming out in September and we are in the process of updating our machine with the new software to be able to test Covid on that as well. WE are still sending tests to private lab as well as the state. And with the problems that are going on, the turnaround time is about 2 days from the state and private labs are about 5 days.

Wendy asked if There was a meeting with Labarge
Dave confirmed that he did so they have to hit the road at 6.

EMS Report / Bill Kluck

Training – Classic Air Med is bringing a scenario simulation trailer for us to play with. They put a manikin on a cot in a trailer and it goes through simulations, you give it a drug, it could kill it.

Looking at EMS protocols Dr. Demetriou has signed the state OWLS form and he is now our Medical Director. With that he would like to bring RSI aboard, Bill is currently working on that protocol and then we have to apply to the state once everything is in place before we are approved.

We are still 100 percent with Covid precautions

He would like to thank our dispatchers on giving great reports and giving EMS a heads up on any possible Covid cases.

Watch for pedestrians as well

Events - July 3rd rodeo standby which was a safe one, July 4th we had a float in the parade, July 9,10,11 we did the Rendezvous rodeo. Air Idaho was able to make it two out of the three nights to help us out if needed. July 11th we did a float in the parade.

He is sponsoring both blood drives in August. Pinedale August 4th at the EMS Classroom building form 1-6. If you can't get online to register please call and he will get you registered. August 5th Marbleton at the EMS classroom from 1:30 to 6. She could not find a sponsor for the Marbleton one so he took it. There were about 16 signed up between the 2 drives.

MS 256 has a new engine and is running fine. Right now, we are looking good vehicle wise. No new news on the new ambulance.

Dave would like to give a public shout out to EMS they have had a lot of accidents and have done an excellent job. It is just one of those summers.

PR Report/Emily Ray

Statistics – Facebook monthly average of 1500 people. New Facebook page for the hospital district – reach about 500 people with that and we have had 35 new followers. Instagram reaching about 400 people monthly, website about 650 people per month, the new website is reaching about 140 people. Promotions – UV safety awareness month.

We have been providing at the front door single use Sunscreen packets, they can get entered to win some fun in the sun, paddleboard rental etc. no appointment is necessary to be entered so we are hoping that this will get some people through the door, get updated about current happenings and get used to seeing the greeter.

She has been working with the joint planning committee, she has been planning all events for them, as well as meeting coordination and community outreach. She also has worked with getting the answering service changed as well. A big deciding factor for the answering service of Casper who we chose was all of their references have been with them for 20-40 years and they all had nothing but good things to say about them. We look forward to that change.

We have been participating in the parades, rendezvous, and Q&A's.

Committee Reports

CAH Committee (Bill Johnson / Mike Pompy):

Bill Johnson commented he saw the schematic on the hospital complex and the atrium/lobby/entrance. Here we are trying to build a hospital conservatively to have things like an MRI machine if we can. It is beautiful but we are paying for the looks. He hopes we are still trying to stick to the 23-million-dollar budget. If we are going to be going to the tax payers and asking for more money, he thinks that everyone should take a look to see if we can be more conservative.

Building Committee (Mike Pompy):

We are looking at upgrading the Marbleton clinic we are trying to get together with Mr. Roberts to get

with him about the ventilation to see how much is really going to be needed to be done to resolve that.

JD Dreyer has been speaking with Pat Davis with the state, Dave has not heard back about numbers, we found out what rules apply but we are moving forward.

Dave stated the PAR has been submitted. Kelli, Michelle and the Sublette Center and working on getting the updated financials. Jared had to have the PAR and the financials before he can upgrade the report. He wanted our year end numbers as well so we had to wait until now to provide those. We are checking off the list, the appraisal is started as well as the environmental study. We will be ready to submit the applications when the vote happens, that is our goal.

Compensation Committee (Marti Seipp):

We got all of the signatures for the employee education assistance this year and we have applicants for next year. We have paid out two employees out of this last calendar year amounting to \$10,500.

Joint Planning Committee update – Tonia stated that we have been busy trying to form messages and get our word out to the public. We are trying to get all kinds of people to all kinds of events, board members are welcome to all of these events as well. We had floats at the 4th of July parade the Rendezvous parade, a booth at Rendezvous there were about 100 people that we gave information out to. There were cards for the new website and we did a small summary of our basic approved content as well. Everyone was overall positive, there were some on the other side of the fence as well. We have contracted with Rachel Girt from Cheyenne and she is helping with public efforts and she is doing a phenomenal job. We have a good start, a lot of work to do. Dave and I went to the Marbleton Town council last week, we are headed to the Big Piney Town council meeting next week as well.

Dave said to watch your emails for the RFP agreement from Eide Bailey.

He also said that we are working on a PAC to find the funding outside of our budget and we are in the process of contacting the GRVHF.

Wendy said good job, everyone is doing a great job.

New Business:

Michelle put together the final budget for this fiscal year. Our Mill levy had decreased by 14% and we added an additional PA and RN in Marbleton. Wendy Tonia and Dave met with Michelle and they did the best they could to offset these increases. It is comparable to last year with out the capital ventures.

Dave mentioned that we knew it would be tight going into this year but he thinks that we are going to need an additional provider. The budget doesn't look as good as last year but we had to do what we had to do.

Tonia moved to sign the budget resolution was moved by Tonia, Marti seconded, unanimous approval.

Public Comments:

Sam White was in attendance and gave out his contact information for any individuals that had questions for him.

Another public individual asked what this CAH Committee is planning in terms of events.

Tonia addressed that, stating that we feel like we are coming in short there, Covid made it complicated and we are trying to make up for lost ground now. Emily is working hard to do Q&A sessions

throughout the county to get the word out. Look around town, Facebook and our webpage for coming events that will be taking place.

Old Business:

A motion was made by Marti Seipp to approve minutes from May 20th, Tonia Seconded the motion, unanimous approval.

Routine Business:

Approval of Payroll and Bills

Tonia moved to approve the payroll and bills in the amount of \$691,769.42, Bill Johnson seconded, unanimous approval.

Adjournment:

Marti made the motion to adjourn, Mike seconded the motion, unanimous approval

Minutes taken by Emily Ray

Wendy Boman, Chairman

Dave Doorn, Administrative Director