

Sublette County Rural Health Care District  
Board of Trustees  
Regular Meeting  
May 19, 2021

**Venue:** Pinedale Library Lovatt Room, Pinedale, WY

**Trustees Present:**

Mike Pompy, Chairman  
Sam Bixler, Vice-Chairman  
Marti Seipp, Secretary  
Lynn Bernard, Treasurer  
Kari DeWitt, Trustee

**Call to Order:**

Mr. Pompy called the meeting to order at 5:00 pm.

**Pledge of Allegiance**

**Set Agenda:**

**Routine Business**

- Administrative and Finance Report/Dave Doorn
- EMS Report/Bill Kluck
- Public Relations Report / Emily Ray
- Committee Reports
  - Building Committee (Mike Pompy)
  - Compensation Committee (Marty Seipp) –
  - Joint Planning Committee Update (Mike Pompy)

**New Business –**

- Asset transfer update:

**Public Comments**

**Old Business:**

- Ball field donation update
- Approve Meeting Minutes for the March 24th meeting.

**Executive Session:**

- Personnel - Wyo. Stat. 16-4-405(a)(ii) / Wyo. Stat. 16-4-405(a)(x)

**Routine Business**

- Approval of Payroll and Bills
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## Routine Business:

### Administrative and Finance Report / Dave Doorn

April was unusual, statistics wise we were pretty standard. We did lose two staff in the billing office which led to us being behind getting the bills out meaning that a lot of April's bills did not go out until May. We were behind by about \$300,000 which is why April's numbers were so low. The month ended up being in the negative \$150,000 range, this included write offs for bad debt as well but we should make it up in May.

We did receive 1.5 million from the county this month so far, they still owe \$750,000 to basically make our year whole our estimate was 4.3 million for the year. The money is expected next week or so.

Staff wise, we are getting back to normal. We are right even with the April from 2 years ago, EMS is getting busier. Marbleton had a great month in Radiology. Everything else is pretty normal statistic wise.

We have made it through the first round of approvals through the FEMA program for additional funds amounting to \$220,000. We will know in two to three weeks if we get the money. The money then gets sent to the state and the state will disperse accordingly.

Management contract with Star Valley is being reviewed by the USDA, we have received another draft copy for the financial forecast by Eide Bailey. Star Valley is reviewing the Eide Bailey as well. We are still waiting on the irrigation district contract but should be finalized soon.

Vicky Marshall – working on their drug library for their Braun IV pumps. They have had one successful Telemedicine run through with St. Johns. Vicky is continuing with the healthcare coalition meetings. Sharon and Vicky went to Star Valley yesterday to review a monitoring system that would be applicable to the hospital. It was nurse's week last week, EMS week this week.

### EMS Report/Bill Kluck

Continuing our ACLS, PALS, and BLS. Thank you to Region 4 Health Care Coalition. They have paid for 6 of our employees to attend a critical care class which includes 5 paramedics and 1 nurse. The class will commence July 2<sup>nd</sup>.

Safety – Watch for animals, traffic has substantially increased. Covid has not gone away

Events – standby for vaccine clinic which will end at the end of the month and they will be doing it out of their office. Standby for High School Rodeo and for a PACK test for the forest service.

General - MS15 still needs a DPF filter which will come in this week. They are trying to update the radio system and getting all of our equipment up to date with it. He attended the county commissioners meeting yesterday and they agreed to let EMS paint a wall in the ambulance barn and the Discovery Center will have their older group of kiddos put their finishing touch on it.

### PR Report/ Emily Ray

Events – May 17<sup>th</sup> and 18<sup>th</sup> – Mobile Mammography Van, Library lecture – Dr. Dorrity – Covid and Children May 20<sup>th</sup>, 2 days of Blood Draws in May as well. June 17<sup>th</sup> Keri Hull will be lecturing at the library, July 27<sup>th</sup> Dr. Parrack our new visiting provider will be speaking about screenings and colonoscopies at the library as well.

Best home health spent some time at the clinics, they just wanted to touch base to get feedback on their job performance and how they can better assist the clinic. Social media statistics are pretty standard.

Promos – April we really wanted to ramp up overall business in the clinic so with any visit an individual was entered into a raffle for gift certificates, this month is a scavenger hunt which this time last year most individuals were on lock down and had to socially distance so the scavenger hunt can be done from your vehicle or even your home, again this is a raffle for a gift certificate. June is men’s health month so we will focus on individuals getting their PSA tested.

#### Committee Reports

Still waiting to hear back from the state regarding the drawings sent for the upgrade to the marbleton clinic.

#### Compensation Committee/Marti Seipp

Tabled a motion to approve the new payroll program until next meeting.

#### Joint Planning Committee Update/Mike Pompy

They are meeting next week to discuss several items.

#### New Business

Asset Transfer Update – Kelli has been working hard and we have gained some ground on banking issues that we have been working on. We would have to close our bank accounts and reopen additional accounts. She is trying to fight them on that because it would be a logistical nightmare to direct the money to new accounts.

Mike mentioned other assets like equipment and vehicles– Dave said that there is an accurate depreciation scale that they can work off of. We are going to have to speak with lawyers and that meeting on Monday will include how the Sublette Center will transfer as well as us. He also mentioned that we own the ball fields, one duplex, and a trailer house.

Mike asked about the ditch agreement. – Rachel Weksler the lawyer stated that Highland Irrigation District has been very particular so they wanted some clear maps indicating specifics. So, Rachel has been working with them to ensure they have all the necessary information. We have had to make quite a few changes for clarifications. We are hoping to get it signed by the end of next week.

Rachel is working with the county as well regarding the dissolution of the Rural Health Care District Board and will know more soon.

#### **Public Comments:**

Selena Brown brought a letter addressed to members of the board, from their lawyer Audrey Cohen-Davis and read it to the board.

#### **Old Business**

Ball field donation update – We are awaiting information regarding insurance for individuals using the ballfields. The Town of Pinedale stated that they will maintain the fields until July 1. The county commissioners have requested Marbleton to take over the ball fields, they want to take all equipment that they can from ballfields up there but can’t happen until mid-July. In short, there are a lot of items that are up in the air for Marbleton to make a final decision as of yet.

#### **Approve meeting minutes**

Lynn made a motion to approve meeting minutes for April 21, 2021, Kari seconded the motion, unanimous approval.

**Approval of Payroll and bills**

Lynn made a motion to approve payroll and bills in the amount of \$937,289.28, marti seconded the motion, unanimous approval.

Sam made a motion to move into executive session, Marti seconded the motion.

**Executive Session:**

-Personnel - Wyo. Stat. 16-4-405(a)(ii) / Wyo. Stat. 16-4-405(a)(x)

No official actions were made during executive session

**Adjournment: 7:00pm**

Minutes taken by Emily Ray

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Mike Pompy, Chairman

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Dave Doorn, Administrative Director