

Sublette County Hospital District Board Meeting Agenda
May 19th – 6 pm
Pinedale Library, Lovatt Room
Pinedale, WY

Call to Order – Tonia Hoffman 6:44 pm

Board Members in Attendance

Tonia Hoffman – Board Chair
Jamison Ziegler – Vice President
Kenda Tanner – Secretary/Treasurer
Wendy Boman – Trustee
Vacant Board Seat

Set Agenda

Executive Session: Legal: Management Contract

Personnel: Board Vacancy

Committee Reports:

Finance Committee

Building Committee

Merge Committee

New Business

- Appointment of new member for vacant seat
- Update / Approval of Management Agreement
- Approval of Addendum to SCHD Bylaws: Sublette Center Addition
- Discussion: Construction Manager at Risk Interviews
- Town Council Introductions and Updates
- Workshop Planning

Public Comment

Old Business

- Approval of meeting minutes April 2021
- Status Update Eide Bailey Report-Dave Doorn
- Status Update USDA application

Adjournment

Set Agenda

Tonia added hiring an administrative assistant to old business

Wendy made a motion to set the agenda, Jamison seconded the motion, unanimous approval

Kenda made a motion to go into executive session, Wendy seconded the motion, unanimous approval

Executive Session: Legal: Management Contract

Personnel: Board Vacancy

Committee Reports:

Finance Committee

Kenda: First bank has all necessary documentation to get our line of credit approved which can now be accessed.

Building Committee

Jamison: Interior design meeting happened today there were a lot of modest not modern colors.

Merge Committee

Tonia: We are working on scheduling workshops with joint planning committee members as far as the transfer or assets with the RHCD and the merge with the Sublette Center.

New Business

- Appointment of new member for vacant seat
The board expressed appreciation to all individuals that were interested in the position. Every applicant was great and had something unique to offer.
Wendy made a motion to appoint Dave Bell to the vacant board seat, Kenda seconded the motion, unanimous approval
- Update / Approval of Management Agreement
Jamison moved to approve the management agreement with Star Valley Health with revisions contingent on approval of the office of general council. Kenda seconded the motion, unanimous approval.

Tonia stated that Dan Ordyna will be appointed as interim CEO and Mike Hunsaker will be appointed as an interim COO. She also mentioned that a copy of the management agreement had to be given to the USDA to be reviewed so the contract is contingent upon a formal approval from the USDA.

- Approval of Addendum to SCHD Bylaws: Sublette Center Addition
Kenda made a motion to approve the addendum provided by the Sublette Center for our bylaws. Jamison seconded the motion, unanimous approval.

- Discussion: Construction Manager at Risk Interviews
It was decided that interviews would take place if all parties could attend on June 2nd in a public format, the competitors would come and present in front of the full board as well as Mike.
- Town Council Introductions and Updates
Mike and Wendy and Dave attended Pinedale Town council last week. Mike introduced himself to Big Piney Town Council just to get faces and names out in the community. Mike was well received in all of the meetings.

Public Comment

Louanne Heydt asked what a CMc was.

Old Business

- Status Update Eide Bailey Report-Dave Doorn
Received a new update to the draft financial update from Eide Bailey about a month ago, it was then sent to Chad Turner and Dan to review the document. We have a call set up Friday morning afternoon with Eide Bailey and will review the document as a group.
- Status Update USDA application
Down to three items, the financial forecast, the irrigation contract which should be completed by the middle of next week and the final step is the management contract approval. Tonia asked about the letter of intent from our attorney and Dave clarified that it will be needed as well.
- Administrative Assistance – It was approved by the board to open up a position for an administrative assistant. The administrative assistant position would start as a part time of a position with the intent to work into a full-time position.
- Approval of meeting minutes April 2021
Wendy made a motion to approve meeting minutes for the April 13th board meeting, Kenda seconded the motion, unanimous approval

Adjournment 7:43pm

Jamison made a motion to adjourn the meeting, Kenda seconded the motion, unanimous approval

Minutes Taken by Emily Ray

Tonia Hoffman, Board Chair

Date