

Sublette County Rural Health Care District
Board of Trustees
Regular Meeting
April 21, 2021

Venue: Marbleton Town Hall, Marbleton WY

Trustees Present:

Mike Pompy, Chairman
Sam Bixler, Vice-Chairman
Marti Seipp, Secretary
Lynn Bernard, Treasurer
Kari DeWitt, Trustee

Call to Order:

Mr. Pompy called the meeting to order at 5:00 pm.

Pledge of Allegiance

Set Agenda:

Call to order 5PM

Pledge of Allegiance

Set agenda

Routine Business

- Administrative and Finance Report/Dave Doorn
- EMS Report/Bill Kluck
- Public Relations Report / Emily Ray
- Committee Reports
 - Building Committee (Mike Pompy)
 - Compensation Committee (Marty Seipp)
 - Joint Planning Committee Update (Mike Pompy)

New Business

Public Comments

Old Business: Approve Meeting Minutes for the March 24th meeting

Routine Business

- Approval of Payroll and Bills

Executive Session: Minutes taken by Marti Seipp

Routine Business:

Administrative and Finance Report / Dave Doorn

Stats – This March was better than last march but keep in mind Covid was just starting so comparing March to March of 2019 we were pretty similar on numbers. Total activity is looking really good. EMS was pretty average but we flew 12 people out.

Financials – Gross profit of almost \$400,000 which is a little above budget and for the year, we are about 28,000 above budget on our gross profit and for the year for total expenses we are below budget. After all adjustments we did cash flow \$38,000 for the month after all.

Dave introduced Dan Ordyna – CEO and Mike Hunsaker – COO and welcomed them into the community.

Dan and Mike and Dawn walker spent time in Star Valley to complete some trainings and working toward a schedule for the project and cost of the project as well. July 1 is the big date. We want our asset transfers from RHCD to SCHD board. The Sublette Center will hopefully get moving in at about the same time frame. We are really close to the USDA application; the goal is the first week of May and then get an answer at the beginning of July. We got an excellent response to our contractor request which consisted of 6 very reputable companies and 4 were selected to receive the RFP which included Hogan, Layton, Sampson, and GE Johnson.

Compensation – Shout out to Sharon Rutsch for working so hard on the PayScale project as well as Michelle Stauthamer.

County Commissioner meeting will be next month.

Michelle is trying to get FEMA funding. She has submitted the application but we have yet to find out if we receive any funds which amount to \$220,000 in expenses.

He is setting up a meeting with public health to discuss the building and what options they will have during construction.

EMS Report/Bill Kluck

As of tonight, he is working on getting all radios switched from analog to digital.

Continuing ACLS PALS and BLS Classes as well as ventilator training. EMS approved by the state EMS office for the use of rapid sequence intubation in the field. EMT B class is going well students are in the last month of training.

Standby clinic – 2 left for the vaccine clinics, which will then be completed at public health indoors at their facilities.

General – diesel particulate filter went out of one of the ambulances which amounted to \$4,000.

Thank you to the commissioners for donating 8 beds from the sand draw EMS building.

Director of Nursing/Vicky Marshall

Tele ED with St. Johns is up and running,

Regional Healthcare Coalition Call – Requesting equipment and training opportunities that the coalition

can pay for.

Ventilator Education from EIRMC was completed. Training for new vents done onsite

Met with high school regarding impact testing and brainstorm ideas as to how to keep the youth's heads safe.

Trauma review – focusing on scanning. Topic was to scan or not to scan.

PR Report/ Emily Ray

Trying to increase clinic attendance, a newsletter was sent out that highlighted health screenings, and providers as well.

Monthly Promotion was ANY visit into the clinic was entered into the raffle to win.

Ramping back up on Lunch and Learns at the Library – May 20th, will be the effects of Covid and Children.

Weekly Facebook post for our provider availability which gives opportunity to easily schedule appointments and reschedule as well.

Feedback good and bad is tracked, lately we have had an overwhelming amount of good feedback. Complaints have been followed up with quickly as well.

We have been able to fill job openings quickly, and have one opening for a Med Tech.

Mammovan is coming in May as well as sports physicals in May and August.

Working on expanding visiting provider services overall.

Committee Reports

Building Committee: We have submitted all necessary information to architects regarding the Marbleton Clinic upgrade. We are still waiting to hear from them before any further steps can be completed.

Compensation Committee/Marti Seipp

Pay Scale is completed as well as the primary job descriptions. After a lengthy discussion it was decided that the RHCD board would make the motion to approve the PayScale in the upcoming meeting.

Joint Planning Committee Update/Mike Pompy

A meeting took place last week to discuss timelines. July 1st was mentioned for the merger and the JPC felt that the Sublette Center Merger would probably be pushed further down the line because it is a very intricate situation to merge a non profit with a for profit entity. July 1 deadline is the Sublette Center's Fiscal year end as well.

New Business:

Budget Amendment

Marti made a motion to Transfer \$500,000 from WYO-Star Reserve account, Lynn seconded the motion, unanimous approval.

A motion was made by Kari to approve amended budget to accommodate \$986,770 in reimbursed capital and operating expenses. Marti Seconded the motion, unanimous approval.

Sam inquired about the process that was needed to transfer the assets. Kelli is taking the lead and going through all of the agreements especially Medicare, Medicaid and insurance contracts. The legal side the actual asset transfer is being worked on.

Ball Fields

The town of Marbleton has yet to decide if they will take over the deed and maintenance of the ballfields. The timeframe will be May 10th. They will take action most likely in June.

It was decided that the town of Pinedale will maintain the current ballfields in Pinedale until July 1st.

A motion was made by Sam to allow baseball leagues to use the current fields by the Pinedale clinic until July 1st as long as the proper liability paperwork is completed. Lynn seconded the motion, unanimous approval.

Public Comments:

None

Old Business

Marti made a motion to support the hospital district in its decision of a management partner, Kari seconded the motion, unanimous approval.

Approve financial statement

Kari made a motion to approve the final financial statements as provided, Sam seconded the motion, Unanimous approval.

Kari stated that the scholarships were approved for Trinity Hunt in Pinedale and Sarah (inaudible last name) in Marbleton. There were a lot of strong applicants that had applied.

Approve meeting minutes for the March 24th Meeting

Kari made a motion to Approve meeting minutes for the March 24th Meeting

Sam seconded the motion, unanimous approval.

Routine Business:

Same made a motion to approve payroll and bills in the amount of \$727,093.17, Lynn seconded the motion, unanimous approval.

Kari made a motion to adjourn, Marti seconded the motion, unanimous approval.

Adjourn: 7:10 pm

Minutes taken by Emily Ray

Mike Pompy, Chairman

Dave Doorn, Administrative Director