

Sublette County Rural Health Care District  
Board of Trustees  
Regular Meeting  
March 24th, 2021

**Venue:** Pinedale Public Library – Lovatt Room, Pinedale, WY

**Trustees Present:**

Mike Pompy, Chairman  
Sam Bixler, Vice-Chairman  
Marti Seipp, Secretary  
Lynn Bernard, Treasurer  
Kari DeWitt, Trustee

**Call to Order:**

Mr. Pompy called the meeting to order at 5:00 pm.

**Pledge of Allegiance**

**Set Agenda:** Marti made the motion to set the agenda with the addition of the audit summary before routine business, Sam seconded the motion. Unanimous approval.

**Routine Business**

- Administrative and Finance Report/Dave Doorn
- EMS Report/Bill Kluck
- Public Relations Report / Emily Ray
- Committee Reports
  - Building Committee (Mike Pompy)
  - Compensation Committee (Marty Seipp) –
  - Joint Planning Committee Update (Mike Pompy)

**New Business** – RFP Management Agreement Recommendation  
Merger Committee

**Public Comments**

**Old Business:** Approve Meeting Minutes for the February 17th meeting.

**Routine Business**

-Approval of Payroll and Bills

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**Audit Summary:** Mr. Garcia briefly discussed the financial statements for the fiscal 2020 financial year end audit.

## **Routine Business**

### Administrative and Finance Report/Dave Doorn

Dave said that February was pretty decent. Our net revenues made us almost break even, the budget is in line, and we received our SLIB board funding that purchased Covid equipment. Scheduled visits are in line from last year and walk in business is close to half of the business from last year. This is standard in surrounding facilities as well.

Dave had a meeting with LaBarge, it was decided that Kemmerer can take the lead for the LaBarge clinic, we will support them and help fill in slots if needed. An MOU is in the works. No additional revenue is expected we are getting reimbursed for our time and that is it.

FEMA update – we got the approval to put in expenses into the FEMA account, we are not sure what the number is going to be but we will know for sure by next month.

Covid – Uptick in the county overall, spring break happened and we are watching closely

### EMS Report/Bill Kluck

Training – they are on track with training, Classic Air Med came out to offer simulator training for the staff. EMS-B class has some promising students that could possibly become employees at the district.

Safety – animals are moving so watch out and carry warm clothing still. They are still sticking to CDC guidelines, masks will be worn for patient interaction.

Events – Stand by for athletics as well as vaccine clinics

General – The new ambulance has been fixed at no cost and is working very well. MS-15 had to go to salt lake to get their air ride redone.

Staffing Structure – Everyone is happy with the structure, he is concerned about summertime with time off requests but with addition from 2-3 out of the class part time and 2 interested that are from the 40 rod area and we are adding part time as much as possible.

### Public Relations Report / Emily Ray

Trying to push up numbers in the clinics. Weekly posts with openings have been implemented as well as getting the providers out into the community. They have been working in the community heavily, as well as assisting with information for newsletters.

Events – Blood Draw on the 15<sup>th</sup> – good turn out

Mobile Mammography Van – May

Sports Physicals – May and August

Social Media – Numbers have increased

Website Traffic – Stayed consistent

### Committee Reports

- Building Committee (Mike Pompy) – drawings have been submitted for the Marbleton clinic upgrade to the state and are being reviewed right now. There is no set approval/completion date. He suspects it will be turned over to the hospital district to complete.
- Compensation Committee (Marty Seipp) – Still working on getting everyone on the new pay schedule with the new company. She complimented public health with their drive through vaccine clinics.

- Joint Planning Committee Update (Mike Pompy) – Mike asked for a volunteer to take over the open position for the JPC, Kari volunteered. There was a meeting Monday night to get an update with where things are going. We are still working on the candidates for the presentations for the management contract, nothing has been decided on that. It has been turned over to the board to be discussed. Mike said it was important to proceed with the candidates that we have and not pursue another search for management partners. It is important to move forward with the loan application and prevent any future increases in interest rates and building rates.

There was discussion from the public and the board regarding the specific requirements for applying for a USDA loan and there were a lot of questions raised.

It was decided that the board will get in writing and announce publicly what the specific requirements are from Lorraine to proceed with the loan.

### **New Business**

#### RFP Management Agreement Recommendation

Sam made a motion to table the issue, Kari seconded the motion, motion passed 4-1. There was no concise agreement recommendation for the topic and they will have to make their own mind

#### Merger Committee

No action has been taken because the Sublette Center will have to merge with the Hospital District, not the RHCD.

### **Public Comments**

None

**Old Business:** Approve Meeting Minutes for the February 17<sup>th</sup> meeting – Lynn made a motion to approve the meeting minutes, Kari seconded the motion. Unanimous approval.

### **Routine Business**

-Approval of Payroll and Bills

Marti made a motion to approve payroll and bills in the amount of \$1,114,642.82, Kari seconded the motion, unanimous approval.

Marti made a motion to adjourn at 6:45pm, Kari seconded the motion, unanimous approval.

Minutes taken by Emily Ray

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Mike Pompy, Chairman

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Dave Doorn, Administrative Director