

Sublette County Rural Health Care District
Board of Trustees
Regular Meeting
December 19, 2018

Venue: Marbleton Town Hall, Marbleton, WY

Trustees Present:

Wendy Boman, Chairman
Bill Johnson, Vice-Chairman
Tonia Hoffman, Secretary/Treasurer
Mike Pompy, Trustee
Marti Seipp, Trustee

Call to Order

Ms. Boman called the meeting to order at 6:00 pm.

Ms. Boman led the public in the Pledge of Allegiance

Set Agenda

Ms. Boman stated that she wished to add under New Business, speaking with Mark Cross and Dave Dorn regarding the CAH. Ms. Seipp made a motion to approve the amended agenda. Mr. Pompy seconded the motion. Motion carried unanimously.

Routine Business

Finance Report/Lorraine Gatzke: Ms. Gatzke told the board visits were down in both clinics in November with the exception of Lab and ER at the Pinedale Clinic. Revenues and expenditures should be at about 42% of budget for November. Operating revenues are at 36%, operating expenditures at 38% and non-operating revenues at 50%. 45% of this fiscal year's charges have been written off for insurance adjustments. The Wyoming Association of Special District sent the board an invitation to join the organization. There are 600+ special districts in Wyoming. The 2019 dues is whatever the District is willing to contribute. Ms. Boman asked Ms. Gatzke when the audit would be complete. Ms. Gatzke answered it's not usually done until February. Ms. Boman asked about the additional expenses to Sletten and BKD. Ms. Gatzke explained the Sletten payment was for the completion of the CAH design as instructed by the board. The BKD payment was for additional work requested by the board to refigure the feasibility of a loan at a higher interest rate. The report was sent to the board. Questions were asked regarding contractual insurance write-offs and reimbursements. Ms. Kelli Lovell, Patient Accounts Director, was available to answer all questions and try to clarify the way insurance contracts work. Ms. Seipp asked Ms. Gatzke what the District outsources for work other than payroll and collections. Ms. Gatzke informed the board that all other services currently stay within the District and are completed by District employees.

Operations Report/Amanda Key: Ms. Key informed the board that 8 employees were recertified in BLS and 5 in ACLS and PALS since the last board meeting. Both the lab and radiology interfaces with St. John's new EMR went live on December 11th. Orders and results are being transmitted

electronically now. The new lab equipment has arrived and is in the process of validation. Approximately 75 people attended the life flight presentation held at the Pinedale Library on November 20th. The December newsletter went out and the District has received good feedback on Dr. Fitzsimmons article. He is planning on including a monthly article in future newsletters. Jason Ray has passed his DOT certification test. Brian Barton and Keri Hull will soon also test so all providers will be DOT certified. Ms. Boman asked Ms. Key if the clinics are charging \$50 for a weight check. Ms. Key replied the patient is charged for a nurse visit when coming in for a weight check as there is usually an underlying issue for the weight check. Blood pressure checks are free. Ms. Boman asked Ms. Key to look into the possibility of also offering free weight checks. Ms. Hoffman asked Ms. Key if labs were still being sent to Cheyenne. Ms. Key informed the board St. John's is the reference lab the District now uses rather than Cheyenne Regional Medical Center. Ms. Key read a letter from the Wyoming Governor recognizing Ms. Vicky Marshall as an appointee to the Wyoming Advisory Committee.

EMS Report/Bill Kluck: Mr. Kluck stated he is currently working on EMS protocols. The state has made some changes that require the District EMS to also make changes. He recently provided a CPR class for Pinedale Dental. On November 30th, EMS participated in the Battle of the Badges dodgeball game. Approximately \$6500 was raised for the Roosevelt Fire victims. One ambulance is currently out of commission due to a blown manifold gasket. It is for repair. Connor Notman completed and passed his National Registry test as a paramedic. Life flight companies will tentatively hold another informational meeting at the Marbleton Senior Center on February 21st. Ms. Hoffman asked Mr. Kluck if EMS was working with Wyoming Highway Patrol and Sublette County Sheriff's office in an effort to carry Narcan on board. WHP has protocols in place but the Sublette County Sheriff's office is still working on theirs. Ms. Boman asked Mr. Kluck if the helicopter issues have been resolved. Mr. Kluck stated he had forwarded the citizens' concerns to the pilots but they are limited to what FAA requirements for approach and landing.

Committee Reports

CAH Committee/Wendy Boman: Ms. Boman had no news regarding any movement in getting a CAH. She asked Mr. Johnson to take her place on this committee. Mr. Johnson replied to the affirmative. Mr. Pompy stated the board needs to set-up a workshop to discuss the CAH and get all board members on the same page. Ms. Boman asked it be added to the January board agenda to set a date for the workshop.

Building Committee/Mike Pompy: Mr. Pompy stated he realizes the Free-Standing ER regulations have not been set by the legislature yet, but feels the District should be addressing the needed upgrades in the Marbleton/Big Piney Clinic now. Compliance will include the ER, Lab and Radiology. A request for extension of the June 30, 2019 deadline has been sent to Representative Albert Sommers and submitted to the legislature.

New Business:

Trauma Resolution/Vicky Marshall: Ms. Marshall asked the board to approve and sign the Trauma resolution. Mr. Pompy made a motion to approve the Trauma Resolution as written. Motion was seconded by Mr. Johnson. Motion carried unanimously.

EMS Schedule/Bill Johnson: Mr. Johnson told the board and public the current EMS schedule is basically an overtime schedule. When compared to the trucking industry schedule, there is just too much liability. It is medically inferior, unsafe, and is a moral issue. He will propose ideas for a different scheduling system and gave one example on the white board. Mr. Johnson sited the SafeTech

Solution study completed two years ago in regard to an unsustainable scheduling system. Mr. Kluck argued that EMS goes through this every time there are new board members elected. 100% of the employee feedback he has received wants to keep the current 48/96 schedule. Fatigue isn't an issue as crews are rotated if there are long transfers or back to back calls. Mr. Johnson stated he understands with the current schedule, pay cuts were taken and pay will have to be adjusted with a new schedule. Mr. Johnson and Mr. Kluck will form an EMS Scheduling committee and meet for further discussion of this issue.

24 Hour Services for Marbleton/Big Piney Clinic/Tonia Hoffman: Ms. Hoffman asked the District administrative staff to come up with 3 financially feasible plans to reopen the Marbleton/Big Piney Clinic emergency room 24 hours a day Monday through Friday. She would like these plans presented at the February board meeting with a goal of reopening the ER on March 4, 2019. She would also like to see weekends added by July 1, 2019. Ms. Gatzke told the board that all provider contracts would have to be renegotiated since the amount of call they are required to take is a stipulation in their contracts. Ms. Hoffman stated she would also like to see the upcoming nearly certified nurse practitioners as part of the newly hired employees. Mr. Pompy reminded everyone this is a not board action, only a request from one board member.

Discussion with Outside Board Representatives/Wendy Boman: Ms. Boman told the board and public she and Ms. Hoffman had met with two of the Sublette County Commissioners (Rawhouser & Burnett), all three town mayors, and members of the Sublette Center and Public Health to establish priority healthcare needs in Sublette County. She stated it was a very positive meeting.

Fee Schedule/Wendy Boman: Ms. Kelli Lovell, Patient Accounts Director, had presented the board with information regarding the annual review and adjustment to the fee schedule. Ms. Boman stated she had not had time to review the fee schedule information Ms. Lovell had presented. She stated it gives her heartburn to think about raising District fees. Ms. Seipp asked what difference it would make when the District is locked into payment contracts with the insurance companies. Ms. Lovell attempted to explain how insurance contracts and insurance payments work. Mr. Pompy stated the insurance companies also review their pay schedules and make adjustments each year. Ms. Lovell suggested the alternative or going ahead and making the fee schedule adjustments but offering a greater payment discount to patients. Ms. Boman suggested this topic be revisited at the January board meeting so that the board has more time to review the information Ms. Lovell provided. Ms. Seipp made a motion to table this topic until the January board meeting; seconded by Ms. Hoffman. Motion carried unanimously.

Contacting Mark Cross and Dave Dorn/Wendy Boman: Ms. Boman asked the board for permission to make phone calls to Mark Cross and Dave Dorn to ask how to proceed with the critical access hospital. Mr. Pompy will also be included in the phone calls.

Public Comments:

Commissioner Rawhouser thanked Ms. Boman for attending BCC meetings to update the commissioners. He stated the meeting held allowed everyone to bring their own and ideas about what needs to be done in Sublette County.

Bettina Sparrow wondered why people would use professional services to get weighed.

Louann Heydt stated she was on the Building Committee with the old board and wonders if she is still

a part of the committee. Mr. Pompy stated the committee is starting over with the same guidelines. Ms. Heydt also asked the board if any of them had enough clout to force the decision for necessary renovation regulations for the ERs.

Commissioner Rawhouser asked what has changed so that the ER can't just be opened up again. Mr. Pompy explained that new regulations will be in place for hospital construction requirements of emergency rooms. This will also apply to the Pinedale Clinic.

Kathy Hetrick told the board that changing the EMTs schedule and the possible loss of staff is not a discussion about money, it's a discussion about life.

Megan Makelky told the board a new employee such as an RN requires at least a 6 week orientation/training period. That means double coverage will be required during that time frame meaning additional cost.

Old Business:

Policy Amendments/Amanda Key: Ms. Key asked the board to approve the amended policies #305.2 Insurance Benefits Cobra Policy, #308.1 Overtime, #313.1 Statutory Benefits, #314.1 Time Off to Vote, and #319.1 Retiree Health Care Benefits. Ms. Hoffman made a motion to approve all policies presented as amended. Mr. Pompy seconded the motion. Motion carried unanimously.

Approval of Minutes-Regular Meeting, November 18, 2018: Mr. Pompy made a motion to approve the minutes of the Regular Board Meeting on November 18, 2018. Motion seconded by Ms. Seipp. Motion carried unanimously.

Routine Business:

Approval of Payroll and Bills: Mr. Pompy made a motion to approve payroll and bills in the amount of \$708,174.64. Ms. Seipp seconded the motion. Motion carried unanimously

Executive Session:

Ms. Hoffman made a motion to move into executive session for personnel at 8:38 pm; Ms. Seipp seconded the motion. Motion carried unanimously.

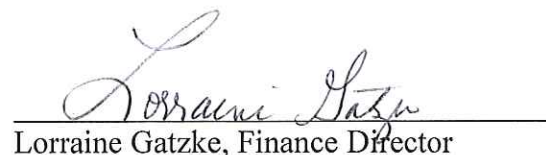
The board returned to regular session at 9:12 PM.

Adjournment:

Mr. Pompy made a motion to adjourn the meeting at 9:13 pm. Ms. Seipp seconded the motion. Motion carried unanimously.

Minutes taken by Lorraine Gatzke, Finance Director


Wendy Boman, Board Chairman


Lorraine Gatzke, Finance Director