

Sublette County Rural Health Care District
Board of Trustees
Regular Meeting
November 20, 2019

Venue: Marbleton City Hall, Marbleton, WY

Trustees Present:

Wendy Boman, Chairman
Bill Johnson, Vice-Chairman
Tonia Hoffman, Secretary/Treasurer
Mike Pompy, Trustee
Marti Seipp, Trustee

Call to Order:

Ms. Boman called the meeting to order at 5:03 pm.

Pledge of Allegiance

Set Agenda:

Executive Session: [Minutes taken by Tonia Hoffman]

Vicky Marshall's Report –

- Seven people recertified in PALS – Pediatric Advanced Life Support
- EIRMC Behavioral Health Resources visited to provide TeleHealth Training, allows clinicians to weigh in on whether a person needs immediate transport or if they can set up private transport.
- Medication and supplies were reviewed by Dr. Dorrity and Dr. Fitzsimmons
- Dr. Lemon -Trauma Surgeon- reviewed a case with us, she reported that we had a great meeting with EIRMC, Jeff Solis came over, Bills team did an excellent job on the review, it was an excellent meeting. Fire HYPO and Sherriff's department attended the trauma review as well.
- QPR training was given through the Sublette County Prevention Coalition – Suicide Prevention Task Force
- Vicky will be attending a Training in Texas Dec. 2-5 – Healthcare Coalition Preparedness Conference – there was a lot of nursing home preparedness information listed in the conference. So, they asked Shelly – the DON a Sublette Center to go with Vicky. The trip will be funded by Region IV Health Care Coalition.

Administrative and Finance Report / Dave Doorn

Dave stated that scheduled appts in Marbleton up by 44%, the overall activity for Marbleton was up 9%. Pinedale was down a little bit on visits and unscheduled visits, but we were up on CT, Ultrasound, ER was busy compared to Oct. of last year. All these statistics are compared to Oct of the previous year. EMS was up 26% compared to last year. If he put them all together, we were up by 9.62%.

What followed is that we had a great month of revenue, we were up 9% as well, and this is one of the highest months we have had in years.

There is a chart on the back page with the revenue, at the moment we are headed in the right direction. Financials, we had another what he called it, kind of a break even month big expenses on a capital equipment side, we paid for a mobile x-ray machine, we had a breakdown and paid for our Ambulance

motors. So, we spent about \$100,000 on capital expenses and even with that mill levy adjustment we did well. Our expenses were in line, everybody is doing a great job.

Dave mentioned that he attended the Governors Business Forum, Sharon came as well, it was very interesting. It gave a feel of what was happening at the State level, what was happening with taxation obviously taxes in WY are a tough situation right now so they are going to be looking for more money, one way or the other they probably are going to be looking at cuts as well. Good news for us, natural gas looks pretty stable. He said that it was an interesting meeting and he felt like it was good to be there and he got an opportunity to meet a lot of people. He also mentioned an affiliation meeting with St. Johns Medical Center in Jackson where we renewed all of our affiliate agreements. He also went to a South West Wyoming Manufacturing meeting in Rock Springs and there is a medical division of that. It is basically Evanston hospital, Rock Springs and Green River's clinic and nursing home. They are all basically getting together to figure out how to recruit more efficiently. Because we are going to be part of that process when we go forward, Dawn Walker with the Sublette Center will be a part of that as well. So, he did not have a lot to report about that yet because it is just getting started. He thinks that it will be good for contacts especially with the Colleges and making sure that we get a shot at doing more Clinicals.

EMS Report / Bill Kluck

Keeping up with our ACLS and PALS, a lot of his team has recertifications this year, it is a trying process trying to get hours in and putting them in OWLS and getting licensure for the new year.

Safety - make sure you have good clothing, watch for animals, we have had some close calls but no hits. Knock on wood!

Events – Battle of the Badges was done for kicking cancer this year. Volleyball with the Fire Department against the Sherriff and Highway Patrol. We won again this year and we raised over \$2,000.

Blood donations on the 4th of Nov. went well, he had 40 people sign in, it kept them really busy. Next one tentatively is January 25th. She is still making sure that she can have a crew up here in Pinedale, they are working on dates for Big Piney.

Bill Johnson asked that if it was true if you have been to Africa then you can't donate blood? Bill confirmed that it was a whole list of countries, and even if you have had a tattoo in Wyoming in the last three years then a person can't donate either. This includes large and small ones.

Mike Pompey asked if there is a time factor as far as visiting other countries?

Bill couldn't answer the specific countries but he offered to get information on all restrictions to everyone who would like it. He then moved on to mention that everything has generally been going very well, some individuals have been out with surgery but recovering well and we are moving forward.

Wendy Boman asked about the price of the engine for the ambulance.

Bill Kluck stated that it was just under \$18,000

Bill Johnson asked if that was expected?

Bill Kluck said it was not.

Bill Johnson went on to ask if it was a newer engine?

Bill Kluck said yes it was newer, it had 80,000 miles. It is the 3rd engine for that ambulance. The second motor was a ford 6.4L, this time he went with the Jasper Motor a very high rated motor company that gives you what you request unlike Ford. Bill and Dave looked at the chase, so they are going to try this, the chase is really good, it is worth putting the motor into it to keep that chase. To buy a new one would cost about \$200,00 along with all new rules and regs to keep up to code.

PR/Marketing Report/Emily Ray

She provided a list of events that have happened as well as future events. Q&A with Dave had a great turnout of 25 people at the senior center in the afternoon. It was a nice overflow thanks to Joan getting everyone to stick around. Other ones that have not already been touched upon was the Veteran's day Affairs. She went to the Sublette Center and she set up a booth with information stating our support of veterans and our program. There was about 15 people in attendance. She mentioned that we also sponsored poppies through the Sublette County Chamber of Commerce, they had given the poppies to the BOCES BEEP program children who then came to the Sublette Center to give the poppies out to the vets.

- November 13, Jason had a talk about Alzheimer's and Dementia and he had about 28 people in attendance, which was a great turn out
- Nov 19, Q&A was at 6 at the Pinedale Library with only about 10 people in attendance. We are trying to see what times work best to get the biggest turnouts, but she mentioned that she likes the library as a venue because she feels a lot more people travel through there as well.
- She coordinated a team for the Sublette County Chamber of Commerce Fundraiser on November 23, at 6pm at the Pinedale Library.

Then in December she mentioned they didn't have as much going on but Leslie Hagenstein will be speaking for the Lunch and Learn Health and Wellness period, about End-of-Life-Care.

She also mentioned the company Christmas Party with the Daniel School house at 6pm.

Then in January she said that with our affiliation with St. Johns our new Sleep study individual – Shauna Giles – NP will be coming once a month, her first visit will be January 13th, and then we are planning her schedule from there. Emily is planning a talk at the Big Piney Library, so that will hopefully be in January. They are trying to do a similar Lunch and Learn Health and Wellness section there so we keep everyone involved and they are planning on the 3rd Monday of the month. And we will be having our providers fill their community service hours through that as well and people can come to us and ask about topics and we can pick a provider to give each lecture. She mentioned that we also had a great meeting with St. Johns and that we have quite a bit of marketing SOW agreements with them and we are coordinating guest lecturers to come down. They usually allot 3 per year and we have already scheduled for Feb. a Cardiologist, and the topic we decided upon was how to NOT see a Cardiologist, so he will be speaking February 27th at 5:30 pm at the Pinedale Library. And then June the date TBD, Dr. Morgan a urologist will come because it is men's health month so it will be a nice add into the month. Then in November a diabetes related speaker will be scheduled. She has been attending Search and Rescue meeting weekly and Sublette County Prevention Coalition meetings including Opioids and other drugs, alcohol, tobacco, and Suicide prevention. We have also been doing promotions which have been doing well. November, she thought it wasn't going as well as others in the past but it was for diabetes awareness and individuals could get their TSH and A1C test drawn, they could guess their numbers and if they were in a specific range, they would be placed into a drawing to win a \$100 gift card. She wasn't sure on the numbers, and Sharon was not sure as well. December, they decided on gift certificates. The theme was Give the Gift of Health. These gift certificates will be provided at office outlet in both locations, altitude in both locations, frontier pharmacy and the clinics,

and they can call if they would like to and we can also deliver them. She is hoping that a lot sell over the Christmas season.

Bill Johnson asked what they specifically were for?

Emily clarified that it was a present for an individual, to help with medical bills. She mentioned a 5% discount in December on the gift certificates.

She has been working with the Sublette Center as well to help establish a Care Giver Support Group here in Pinedale. She has been working with Luanne Heydt in Marbleton with that. She also helped with Veterans Day Celebrations as well. She listed statistics for social media, and website in the pamphlet provided. There was an increase across the board but Facebook did drop a little. She also provided a list of advertising locations.

Wendy Boman asked if she was going to get with Joan to see when we are going to do another Q&A session in Marbleton and in Pinedale in December.

Emily said that she can do that, we usually just switch locations each month so December would be in Marbleton and January will be in Pinedale.

Committee Reports/ Clay Kainer

Clay had a chance to talk to Nick Heely today and it sounds like he and a couple others are going through the due diligence reports and they are going to make a report recommendation to the Sublette Center Board and a big part of it obviously is waiting on the Eide Baily Report and he talked with Dave, and Dave and Clay are going to go through the due diligence information and make a report and recommendation so the board doesn't have to go through every part of that.

Wendy Boman asked if they could expect that in our December meeting?

Clay said that he would hope so, yes.

CAH Committee (Bill Johnson / Mike Pompey): Mike Pompey said that they are still waiting on decisions from other people. Do we want to discuss anything with Matt?

Wendy Boman said that she had talked to Matt Murdock and the school had agreed on a 99-year lease at 1\$ per year for the property by the bus barn. There were a few other people that were interested in selling property to the city and they are going to review all this at a workshop at 5pm Monday evening and Ken Kunicek offered to pay for the 99-year lease just to get this thing going. Jorgensen is working on their portion of it up at the clinic and then the appraisal will be done in the subdivision for us and the cemetery, so that is moving along. And she called Eide Baily today and left a message with Jerry to call me back so she will call him again tomorrow to put some pressure on to get the report done so they can bring it to the commissioners meeting in December.

Bill Johnson mentioned that he knows we have all been on hold for the last 60-90 days trying to work to where we can make some decisions. Eide Baily is the true hold up and eventually after that we need to talk to the commissioners because a lot of things that need to happen but there are a lot of things on hold. He has had some people come up to him about ideas about the hospital and he thinks that there are a couple of things that they need to think about right now. He is always concerned about flat roofs and he sees a lot of work being put into them. This is just something to think about, another one is

having somewhat of a raised foundation because a lot of government buildings have water running thought the doors. We either need to raise the building or lower the ground to do something to make sure these problems won't happen. The third one is the ambulance entrance, after talking to Bill Kluck he agrees that the sun shines mostly on the south side and in the winter when you have snow and ice it's going to be a hell of a lot easier to keep the southwest corner clearer than the southeast corner especially with the shade. People will follow ambulances; people will run out to get into the ER and he thinks that everything they can do to keep the ice off the sidewalks is a plus. If the other side is shady drive around the building one way or another there will be more traffic over there on the ER entrance than just ER maintenance and also the 30-45 second to get there most will be flying off the highway to get there. There have been comments about drivers driving by and maybe rubber necking but we all do that when we see cops along the roads, deer and elk and all this other stuff. This seems to make it safer and easier coming in from the west side to avoid as much ice as possible.

Wendy Boman mentioned Vicky's concern was the lights shining in the patient rooms is that correct.

Vicky confirmed that it was not from the ambulance but the other cars and she is still really concerned about the ambulance entrance on the other side of the building from the ER. She doesn't think it is efficient.

Wendy Boman said well you are going to have to have down that hall anyway to take some-one out to life flights and we can put a door in there.

Vicky said that you wouldn't have to if we were on that side. She mentioned that doesn't want to be on the west side anyway. She wants on the East side but she recognized that the board does not.

Wendy mentions that that will be a discussion once they get another architectural report, it is not something that we are going to decide tonight.

Dave stated that they had an equipment estimator at the facility and she looked at our equipment and decides what we can move to the hospital and what needs to be purchased. It basically all goes into the numbers as far as the estimate would cost, so we are in the middle of that. And he said to Bill Johnson that is going to help with our equipment list that we have been working on. He also has been speaking with Jorgensen and we have the survey now on that 8 acres that meets the requirement for the USDA application and we have found the soil sample tests that were done last year and we were able to use those. So that is done as well and that saved us a lot of money.

Bill Johnson asked if they were all good.

Dave confirmed that as far as he knows they are all good and they actually drilled them in the right spots on the property as well. He keeps working with Eide Baily, We did have an email mix up where he missed one of Kelli's emails but he knows they have everything in their possession that they need and they have everything from the Sublette Center, so we will just keep pushing on and get it as soon as we can.

Compensation Committee/Marti Seipp

Marti said well actually there is nothing to add from the last meeting. Wendy, Marti and Sharon have a meeting later in the week.

New Business:

Elections of officers

Bill Johnson stated that he appreciated that he has been lieutenant for last year but since he will only be on the board for one more year, he felt that somebody else should be in the position for training purposes.

Mike Pompey asked Tonia Hoffman if she was happy where she was at with her position.

Tonia said that yes it was okay, she has some help now from Emily. She is okay staying the Secretary/Treasurer unless somebody else wants the job.

Marti Seippe thought that Mike Pompey could replace Bill.

Mike Pompey then made a motion that all board members except Bill Johnson be allowed to remain in their positions.

Wendy Boman seconds it.

Wendy Boman mentions that they also need to make a motion for Bill's position.

Bill made a motion.

And then a motion was needed for Mike Pompey to replace bill.

Marti Seippe seconds that as well as Tonia Hoffman.

Wendy Boman reiterates that everything will be the same except that Mike Pompey will be the Vice Chair.

Public Comments:

Marylin Huffman asked if the Sublette Center merger was still in progress but coming along? And the ballfield purchase is a work in progress but coming along?

She had a unanimous yes from the board, Wendy also said that it is moving as fast as molasses in January but it is moving.

Marylin Huffman had one last question about the loan application, was it still coming along?

Wendy Boman said that we have to wait for Eide Baily, they have everything and it is just a matter of time before they get back to us.

Old Business:

Approval of minutes September 2019 – Mike Pompey made a motion to approve the minutes, motion carried

Wendy made a motion to approve minutes for October 2019 – motion carried

Approval of Payroll and Bills

Wendy make a motion to approve the payment of bills and payroll in the amount of.....

Tonia states that the bills amounted to \$851,701.38

Motion carries.

Adjournment: 5:53pm

Minutes taken by Emily Ray

Wendy Boman, Chairman

Dave Doorn, Administrative Director